PURCHASING DEPARTMENT

Madison County Board of Supervisors
146 West Center Street / Post Office Box 608
Canton, MS 39046

February 17, 2026

To: Board of Supervisors

From: Kesha Jackson, Purchasing Clerk

Subject February 2026 Travel Card Reconciliation Report

Per Department of Finance and Administration regulations, please accept this report into your minutes and authorize payment of the same.

TRAVEL CARD RECONCILATION

STATEMENT CLOSING DATE: 2/1/2026

DEPARTMENT TRAVEL CARDS	CARD USER	PURPOSE	USE DATE	VENDOR NAME	AMOUNT	DESCRIPTION
SO CARD/8600	Christopher Kimmons	lodging	1/23/2026	Embassy Suites	$14.00	meeting
	Christopher Kimmons	lodging	1/23/2026	Embassy Suites	$1,115.15	meeting
SO CARD TOTAL					**$1,129.15**	
BOS CARD/9449	Abonie Robicheaux	lodging	1/8/2026	IP Casino Biloxi/deposit	$89.59	meeting
	Abonie Robicheaux	lodging	1/8/2026	IP Casino Biloxi	$406.06	meeting
BOS CARD TOTAL					**$495.65**	
BOS CARD/6730	Loretta Phillips	lodging	1/22/2026	SHRM Hyatt Regency Hotel	$393.88	meeting
	Clara Griffin	lodging	1/22/2026	SHRM Hyatt Regency Hotel	$393.88	meeting
BOS CARD TOTAL					**$787.76**	
TOTAL TO PAY					**$2,412.56**	

Account Number : [redacted]9951
Unique ID: XXXX XXXX XXXX 0545
Madison County Board Cc
Statement Date : 01-30-2026

Corporate Account Summary

Previous Balance	$324.33
Purchases and Other Charges	$2,412.56
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$324.33 PY
New Balance	**$2,412.56**
Disputed Amount	$0.00

Payment Information

Amount Due $2,412.56

Payment due in accordance with your agreement with U.S. Bank.

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE**1-800-344-5696**

To overnight or courier a payment, please send to:
Corporate Payment Systems
3180 Rider Trail S, Department 790428
Earth City, MO 63045-1518

Corporate Account Activity

Madison County Board Cc
Account Number: [redacted]9951
Unique ID: XXXX XXXX XXXX 0545

Total Corporate Activity
$324.33 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-22	01-22	74798266022602200000375	PAYMENT-THANK YOU Q	324.33 PY

New Activity

Leeann Sanders
Account Number: [redacted]8600
Unique ID: XXXX XXXX XXXX 0399

Purchases	$1,129.15	**Total Activity**	**$1,129.15**
Cash Advances	$0.00		
Cash Advances Fees	$0.00		
Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-26	01-23	2475542602417024404500 8	HUNTSVILLE EMBASSY SUI 256-5397373 AL 1140369 ARRIVAL:01-18-26	14.00
01-26	01-23	24755426024170244045974	HUNTSVILLE EMBASSY SUI 256-5397373 AL 1140369 ARRIVAL:01-18-26	1,115.15

(transactions continued on next page)

✂Payment may be made electronically or by check made payable to Corporate Payment Systems.

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

[redacted]1256

Account Number: [redacted]9951
Unique ID: XXXX XXXX XXXX 0545
Amount Due: $2,412.56

Amount Enclosed $

If paying by check, include coupon with payment to address below.

CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

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MADISON COUNTY BOARD CC
KESHA JACKSON
146 WEST CENTER STREET,
2ND FLOOR ADMINISTRATION OFFICE
CANTON MS 39046-3735

Madison County Board Cc
Account Number : [redacted]9951
Unique ID: XXXX XXXX XXXX 0545
Statement Date : 01-30-2026

New Activity cont

Kesha Jackson		Purchases	$495.65	Total Activity	$495.65
Account Number: [redacted]9449		Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 1347		Cash Advances Fees	$0.00		
		Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-09	01-08	24943006008357634019619	IP-MS ADV DEPOSIT 6014364555 MS 20421376014364555 ARRIVAL:03-01-26	89.59
01-09	01-08	24943006008357634020021	IP-MS ADV DEPOSIT 6014364555 MS 20422446014364555 ARRIVAL:03-01-26	406.06

Kesha Jackson		Purchases	$787.76	Total Activity	$787.76
Account Number: [redacted]6730		Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 2366		Cash Advances Fees	$0.00		
		Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-23	01-22	24915076022623904063176	SHRM HSG 888.241.8398 800-906-4213 TX	787.76

Department:	00000	Total:	$2,412.56
Division:	00000	Total:	$2,412.56

Account Number : [redacted]8600
Unique ID: XXXX XXXX XXXX 0399
Leeann Sanders
Statement Date : 01-30-2026

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$1,129.15
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$1,129.15**
Disputed Amount	$0.00

General Information

Total Activity $1,129.15

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE1-800-344-5696

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-26	01-23	247554260241702440450008	HUNTSVILLE EMBASSY SUI 256-5397373 AL 1140369 ARRIVAL:01-18-26	14.00
01-26	01-23	247554260241702440450974	HUNTSVILLE EMBASSY SUI 256-5397373 AL 1140369 ARRIVAL:01-18-26	1,115.15

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: [redacted]8600
Unique ID: XXXX XXXX XXXX 0399
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

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LEEANN SANDERS
MADISON CO SHERIFF 2
146 WEST CENTER ST
P.O. BOX 608
CANTON MS 39046-0608

NAME: MCSO - card 2
CARD NUMBER: XXXX 8600
BILLING PERIOD: Jan-26

DATE	VENDOR	AMOUNT	USER	PRODUCT(S)	FUND	DEPT.	PURPOSE	RECEIPT
1/23/2026	Embassy Suites	$14.00	Christoher Kimmons	hotel	001	200	480	N
1/23/2026	Embassy Suites	$1,115.15	Christoher Kimmons	hotel	001	200	480	Y

This charge is incorrect and will be credited back to the card 2/5/2026

TOTAL **$1,129.15**

Account Number : [redacted]8600
Unique ID: XXXX XXXX XXXX 0399
Leeann Sanders
Statement Date : 01-30-2026

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$1,129.15
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$1,129.15**
Disputed Amount	$0.00

General Information

Total Activity $1,129.15

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE1-800-344-5696

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-26	01-23	24755426024170244045008	HUNTSVILLE EMBASSY SUI 256-5397373 AL 1140369 ARRIVAL:01-18-26	14.00
01-26	01-23	24755426024170244045974	HUNTSVILLE EMBASSY SUI 256-5397373 AL 1140369 ARRIVAL:01-18-26	1,115.15

Jamie 302
2-4-26

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: [redacted]8600
Unique ID: XXXX XXXX XXXX 0399
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

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LEEANN SANDERS
MADISON CO SHERIFF 2
146 WEST CENTER ST
P.O. BOX 608
CANTON MS 39046-0608

EMBASSY SUITES
by Hilton

EMBASSY SUITES HOTEL & SPA - HUNTSVILLE
800 MONROE STREET SW
HUNTSVILLE, AL 35801
United States of America
TELEPHONE 256-539-7373 • FAX 2565397374
Reservations
www.hilton.com or 1 800 HILTONS

Kimmins, Christopher

2941 HIGHWAY 51

CANTON MS 39046
UNITED STATES OF AMERICA

Room No:	413/KNGN
Arrival Date:	1/18/2026 5:00:00 PM
Departure Date:	1/23/2026 11:30:00 AM
Adult/Child:	1/0
Cashier ID:	NLANGLEY1
Room Rate:	197.00
AL:	
HH #	1265828218 BLUE
VAT #	
Folio No/Che	1140369 A

Confirmation Number: 93950980

EMBASSY SUITES HOTEL & SPA - HUNTSVILLE 2/5/2026 10:22:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
1/18/2026	4630180	GUEST ROOM	$175.00
1/18/2026	4630180	9% CITY LODGING TAX	$15.75
1/18/2026	4630180	1% COUNTY LODGING TAX	$1.75
1/18/2026	4630180	5% STATE LODGING TAX	$8.75
1/18/2026	4630180	$2.00 CITY ROOM TAX	$2.00
1/19/2026	4630614	GUEST ROOM	$175.00
1/19/2026	4630614	9% CITY LODGING TAX	$15.75
1/19/2026	4630614	1% COUNTY LODGING TAX	$1.75
1/19/2026	4630614	5% STATE LODGING TAX	$8.75
1/19/2026	4630614	$2.00 CITY ROOM TAX	$2.00
1/20/2026	4630954	GUEST ROOM	$217.00
1/20/2026	4630954	9% CITY LODGING TAX	$19.53
1/20/2026	4630954	1% COUNTY LODGING TAX	$2.17
1/20/2026	4630954	5% STATE LODGING TAX	$10.85
1/20/2026	4630954	$2.00 CITY ROOM TAX	$2.00
1/21/2026	4631560	GUEST ROOM	$197.00
1/21/2026	4631560	9% CITY LODGING TAX	$17.73
1/21/2026	4631560	1% COUNTY LODGING TAX	$1.97
1/21/2026	4631560	5% STATE LODGING TAX	$9.85
1/21/2026	4631560	$2.00 CITY ROOM TAX	$2.00
1/22/2026	4632135	GUEST ROOM	$197.00
1/22/2026	4632135	9% CITY LODGING TAX	$17.73
1/22/2026	4632135	1% COUNTY LODGING TAX	$1.97
1/22/2026	4632135	5% STATE LODGING TAX	$9.85
1/22/2026	4632135	$2.00 CITY ROOM TAX	$2.00
1/23/2026	4632487	VS *8600	($1,115.15)
		BALANCE	$0.00

CREDIT CARD DETAIL

APPR CODE	074007	MERCHANT ID	41300470044
CARD NUMBER	VS *8600	EXP DATE	11/28
TRANSACTION ID	4632487	TRANS TYPE	Sale

Account Number : [redacted]9449
Unique ID: XXXX XXXX XXXX 1347
Kesha Jackson
Statement Date : 01-30-2026

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$495.65
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$495.65**
Disputed Amount	$0.00

General Information

Total Activity $495.65

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE1-800-344-5696

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-09	01-08	249430060083576340196l9	IP-MS ADV DEPOSIT 6014364555 MS 20421376014364555 ARRIVAL:03-01-26	89.59
01-09	01-08	24943006008357634020021	IP-MS ADV DEPOSIT 6014364555 MS 20422446014364555 ARRIVAL:03-01-26	406.06

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: [redacted]9449
Unique ID: XXXX XXXX XXXX 1347
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

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KESHA JACKSON
MADISON COUNTY EMA
146 WEST CENTER ST
P.O. BOX 608
CANTON MS 39046-0608

Deposit List for ROBICHEAUX, ABONIE
As of Wed., 02/04/2026 at 10:49 AM

Deposit File Transactions

Date	Deposit ID	Type	Stl Mth	Token/Card	Incoming	Outgoing	In/Out Data
01/07/2026	460281777475	Rcv	RVS	447448******9449	89.59		
01/07/2026	460281794952	Rcv	RVS	447448******9449	406.06		

Credit Card File Transactions

Date	Credit Card File ID	Type	Stl Mth	Token/Card	Amount	Exp Date	Authorization Code
01/07/2026	460280979168	Authorize	RVS	447448******9449	89.59	11/28	004080
01/07/2026	460280979169	Settle	RVS	447448******9449	89.59	11/28	004080
01/07/2026	460280979483	Authorize	RVS	447448******9449	406.06	11/28	077372
01/07/2026	460280979484	Settle	RVS	447448******9449	406.06	11/28	077372

Deposit List for ROBICHEAUX, ABONIE
As of Wed., 02/04/2026 at 10:49 AM

Deposit File Transactions

Date	Deposit ID	Type	Stl Mth	Token/Card	Incoming	Outgoing	In/Out Data
01/07/2026	460281779475	Rcv	RVS	447448******9449	89.59		
01/07/2026	460281794952	Rcv	RVS	447448******9449	406.06		

Credit Card File Transactions

Date	Credit File	Card ID	Type	Stl Mth	Token/Card	Amount	Exp Date	Authorization Code
01/07/2026	460280979168		Authorize	RVS	447448******9449	89.59	11/28	004080
01/07/2026	460280979169		Settle	RVS	447448******9449	89.59	11/28	004080
01/07/2026	460280979483		Authorize	RVS	447448******9449	406.06	11/28	077372
01/07/2026	460280979484		Settle	RVS	447448******9449	406.06	11/28	077372

Account Number : [redacted]6730
Unique ID: XXXX XXXX XXXX 2366
Kesha Jackson
Statement Date : 01-30-2026

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$787.76
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$787.76**
Disputed Amount	$0.00

General Information

Total Activity $787.76

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE1-800-344-5696

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-23	01-22	24915076022623904063176	SHRM HSG 888.241.8398 800-906-4213 TX	787.76

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: [redacted]6730
Unique ID: XXXX XXXX XXXX 2366
Amount Due: $0.00

MEMO STATEMENT ONLY
DO NOT REMIT PAYMENT

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KESHA JACKSON
MADISON COUNTY HR
146 WEST CENTER ST
P.O. BOX 608
CANTON MS 39046-0608

SHRM26

Hi Loretta,
Thank you for your reservation!

Your Upcoming Event

SHRM Annual Conference & Expo 2026

Hyatt Regency Orlando

9801 International Drive Orlando, FL 32819

Thank you for reserving your room for the SHRM Annual Conference & Expo 2026! Reservation modifications and cancellations can be made online. You may also contact us by email at shrm@jade.mcievents.com or by calling (Domestic)/972-349-7473. Our agents are available Monday-Friday from 8am-5pm CST.

Date booked
Jan 22, 2026

Acknowledgment number
[redacted]

Hotel confirmation number
Pending. Another email will be sent with your hotel number.

Check-in	Jun 16, 2026
Checkout	Jun 19, 2026
Guest name	Loretta Phillips
Room type	Run of House
Guests per room	2
Request	
Shared with	Loretta Phillips [redacted]
Guarantee method	Credit Card
Credit card on file	VISA 6730
One night room & tax deposit paid	393.88

SHRM26

Hi Clara,
Thank you for your reservation!

Your Upcoming Event

SHRM Annual Conference & Expo 2026

Hyatt Regency Orlando

9801 International Drive Orlando, FL 32819

Thank you for reserving your room for the SHRM Annual Conference & Expo 2026! Reservation modifications and cancellations can be made online. You may also contact us by email at shrm@jade.mcievents.com or by calling (Domestic)/972-349-7473. Our agents are available Monday-Friday from 8am-5pm CST.

Date booked	Jan 22, 2026
Acknowledgment number	[redacted]
Hotel confirmation number	Pending. Another email will be sent with your hotel number.
Check-in	Jun 16, 2026
Checkout	Jun 19, 2026
Guest name	Clara Griffin
Room type	Run of House
Guests per room	2
Request	
Shared with	Clara Griffin [redacted]
Guarantee method	Credit Card
Credit card on file	VISA 6730
One night room & tax deposit paid	393.88